

Marshall County Public Library

2023 Kentucky Annual Report of Public Libraries

General Information (A1 - A12)

A1	County	Marshall
A2	Estimated Population	31,777
A3	Library Name	Marshall County Public Library
Street Address		
A4	Street Address	1150 Birch Street
A5	City	Benton
A6	Zip Code	42025
Mailing Address		
A8	Mailing Address	1150 Birch Street
A9	City	Benton
A10	Zip Code	42025
A12	Phone	(270) 527-9969

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$2,564,351
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$2,564,351

State Government Revenue

B5	Construction Debt- Assistance Grant	\$0
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B5 through B6)	\$0

Federal Government Revenue

B11	ARPA Grant	\$0
B12	Other Federal Government Revenue	\$9,181
B13	Federal Government Revenue Total (B11 + B12)	\$9,181

Other Operating Income

B14	Other Operating Revenue	\$30,210
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$2,603,742

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$75,633
C2	Electronic Materials Expenditures	\$9,090
C3	Audiovisual Materials	\$16,131
C4	Electronic Collections [databases]	\$78,777

C5	Other Library Materials	\$5,162
C6	Collection Expenditures Total (C1 through C5)	\$184,793
Salary Expenditures		
C7	Library Director	\$70,952
C7a	Years as Director at Current Library (ex: 1.5)	3.3
C8	Other Library Personnel	\$921,712
C10	Salary Expenditures Total (C7 + C8)	\$992,664
Fringe Benefits		
C11	Required Fringe Benefits	\$75,022
C12	Retirement (Employer's Share)	\$218,654
C13	Medical Insurance (Employer's Share)	\$123,156
C14	Other	\$3,241
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$420,073
C16	Total Staff Expenditures (C10 + C15)	\$1,412,737
Other Operations		
C17	Building Repair and Maintenance	\$107,874
C20	Office Supplies, Program Supplies, Postage	\$55,514
C21	Insurance	\$50,311
C22	Public Relations	\$21,134
C23	Utilities	\$74,532
C24	Professional Fees (include professional membership fees)	\$18,448
C25	Audit Fee	\$3,500
C26	Fiscal Year that Audit Covers	FY 2021-2022
C27	What year was the library's last long range plan adopted?	2021

C28	Repair and Replacement of Furnishings	\$5,123
C29	Other	\$6,588
C30	Specify	Telephone & misc
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$343,024
C34	Bookmobile/Extended Services	\$992
C35	Continuing Education	\$21,615
C36	Operating Expenditures for Electronic Access	\$70,495
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$2,033,656

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38	Capital Outlay Expenditures	\$75,814
C39	Debt Service	\$335,550

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Marshall County Public Library @Calvert City
E2	Street Address	23 Park Road
E3	City	Calvert City
E4	Zip Code	42029
E6	Phone	(270) 527-9969
E8	Square Footage	9,000
E11	Number of Meetings Held	130

E12	Library Visits	30,086
E13	Number of Registered Users	9,285
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	1,769
E15	Reference Transactions	3,008
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	7:00 p.m.
E16f	Hours	10.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	5:00 p.m.
E16i	Hours	
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	5:00 p.m.
E16l	Hours	8.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	5:00 p.m.
E16o	Hours	8.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	5:00 p.m.
E16r	Hours	8.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Marshall County Public Library @Hardin
E2	Street Address	4640 Murray Highway
E3	City	Hardin
E4	Zip Code	42048
E6	Phone	(270) 527-9969
E8	Square Footage	9,192
E11	Number of Meetings Held	130

E12	Library Visits	19,794
E13	Number of Registered Users	4,565
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	1,263
E15	Reference Transactions	1,847
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	7:00 p.m.
E16f	Hours	10.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	5:00 p.m.
E16i	Hours	8.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	5:00 p.m.
E16l	Hours	8.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	5:00 p.m.
E16o	Hours	8.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	5:00 p.m.
E16r	Hours	8.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	92.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	104.00
E18	Number of Branches	2

E19 **Total Annual Hours Open** 4,784.00

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc

F1 Vehicle Year, Make, and Model 0

F2 Owner of Vehicle

F3 Number of Stops in an Average Week 0

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1 License Number P6835

G3 Vehicle Year, Make, and Model 2012 Freightline Sprinter

G4 Owner of Vehicle locally

G5 Bookmobile Visits (number of persons entering the bookmobile) 3,520

G6 Number of Registered Users 148

G7 Number of Uses [Sessions] of Public Internet Computers Per Year 0

G8 Reference Transactions 1,176

G9	Hours on the Road Per Week (but not serving patrons)	9
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	2
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	2
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	2
G9g	Saturday - Daily Hours Open to the Public	1
G9.3	Number of Weeks Bookmobile is Open	52
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	52.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	7.00
G11	Number of Bookmobiles	1

Main Library (H1 - H20)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Marshall County Public Library @ Benton
H2	Street Address	1150 Birch Street
H3	City	Benton
H4	Zip Code	42025
H6	Phone	(270) 527-9969
H8	Square Footage	30,505
H11	Number of Meetings Held	1,085

H12	Library Visits	60,406
H12a	Library Visits Reporting Method	CT - Annual Count
H13	Number of Registered Users	21,310
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	4,260
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
H15	Reference Transactions	6,040
H15a	Reference Transactions Reporting Method	ES - Annual Estimate Based on Typical Week(s)
Hours Open to the Public		
H16a	Sunday Opening Time	0
H16b	Sunday Closing Time	0
H16c	Hours	0.00
H16d	Monday Opening Time	9:00 a.m.
H16e	Monday Closing Time	7:00 p.m.
H16f	Hours	10.00
H16g	Tuesday Opening Time	9:00 a.m.
H16h	Tuesday Closing Time	7:00 p.m.
H16i	Hours	10.00
H16j	Wednesday Opening Time	9:00 a.m.
H16k	Wednesday Closing Time	7:00 p.m.
H16l	Hours	10.00
H16m	Thursday Opening Time	9:00 a.m.
H16n	Thursday Closing Time	7:00 p.m.
H16o	Hours	10.00
H16p	Friday Opening Time	9:00 a.m.
H16q	Friday Closing Time	5:00 p.m.
H16r	Hours	8.00
H16s	Saturday Opening Time	9:00 a.m.
H16t	Saturday Closing Time	5:00 p.m.
H16u	Hours	8.00

H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	56.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	No
H20	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	30,505
I2	Branch Libraries (sum of E8 branch data)	18,192
I3	Total (I1 + I2)	48,697

Number of Meetings Held

I10	Main Library (from H11)	1,085
I11	Branch Libraries (sum of E11 branch data)	260
I12	Total (I10 + I11)	1,345

Library Visits

I13	Main Library (from H12)	60,406
I14	Branch Libraries (sum of E12 branch data)	49,880
I15	Bookmobiles (sum of G5 branch data)	3,520
I16	Total (I13 + I14 + I15)	113,806

Number of Registered Users

I17	Main Library (from H13)	21,310
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I18	Branch Libraries (sum of E13 branch data)	13,850
I19	Bookmobiles (sum of G6 branch data)	148
I20	Total (I17 + I18 + I19)	35,308

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	4,260
I22	Branch Libraries (sum of E14 branch data)	3,032
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	7,292

Reference Transactions

I25	Main Library (from H15)	6,040
I26	Branch Libraries (sum of E15 branch data)	4,855
I27	Bookmobiles (sum of G8 branch data)	1,176
I28	Total (I25 + I26 + I27)	12,071

Public Service Hours per Year

I29	Main Library (sum of H17 * H18)	2,912.00
I30	Branch Libraries (sum of E17 * E17.3)	9,568.00
I31	Bookmobiles (sum of G9.3a * G10)	364.00
I32	Total (I29 + I30 + I31)	12,844.00

Library Staff (J1- J5)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	3.50
J2	Librarians without an ALA Accredited Master's Degree in Library Science	18.5
J3	Total Librarians (J1 + J2):	22.00
J4	All Other Paid Staff	3.50
J5	Total Paid Employees (J3 + J4):	25.50

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	107,790
K2	Young Adult Books (ages 12 to 18)	13,046
K3	Children's Books (under age 12)	61,293
K4	Total (K1 + K2 + K3)	182,129

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	402,296
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Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	12
K7b	State (State Government or State Library) ** Include 66 KYVL databases **	66
K7	Total Electronic Collections [databases] (K7a+K7b)	78
K9	Audio - Physical Units	5,738
K10	Audio - Downloadable Units	138,150

K13	Video - Physical Units	26,120
K14	Video - Downloadable Units	0
K15	Other Material in Collection	1,206
K16	Current Print Serial Subscriptions	72
K17	Book/Serial Volumes (K4 + K16)	182,201

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	56,986
L2	All Branches	42,784
L3	Bookmobile/Outreach	1,661
L4	Total (L1 + L2 + L3)	101,431

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	8,586
L6	All Branches	6,802
L7	Bookmobile/Outreach	283
L8	Total (L5 + L6+ L7)	15,671

Book Circulation, Children's (under age 12)

L9	Main Library	51,617
L10	All Branches	47,466
L11	Bookmobile/Outreach	1,693
L12	Total (L9 + L10+ L11)	100,776

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	117,189
L14	All Branches (L2 + L6 + L10)	97,052
L15	Bookmobile/Outreach (L3 + L7 + L11)	3,637

L16 Total (L4 + L8 + L12) 217,878

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 1,788

L22 All Branches 691

L23 Bookmobile/Outreach 0

L24 Total (L21 + L22 + L23) 2,479

Audiovisual Circulation Other Audio

L25 Main Library 366

L26 All Branches 0

L27 Bookmobile/Outreach 0

L28 Total (L25 + L26 + L27) 366

Audiovisual Circulation Videos

L29 Main Library 31,355

L30 All Branches 28,931

L31 Bookmobile/Outreach 119

L32 Total (L29 + L30 + L31) 60,405

Audiovisual Circulation Other

L33 Main Library 109

L34 All Branches 197

L35 Bookmobile/Outreach 0

L36 Total (L33 + L34 + L35) 306

Audiovisual Circulation Total

L37 Main Library (L21 + L25 + L29 + L33) 33,618

L38 All Branches (L22 + L26 + L30 + L34) 29,819

L39 Bookmobile/Outreach (L23 + L27 + L31 + L35) 119

L40 Total (L24 + L28 + L32 + L36) 63,556

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41 Main Library 4,877

L42	All Branches	2,752
L43	Bookmobile/Outreach	6
L44	Total (L41 + L42 + L43)	7,635
Total Circulation		
L45	Main Library (L13 + L37 + L41)	155,684
L46	All Branches (L14 + L38 + L42)	129,623
L47	Bookmobile/Outreach (L15 + L39 + L43)	3,762

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	45,986
L49	Total Circulation (L16 + L40 + L44 + L48)	335,055
L50	Successful Retrieval of Electronic Information	106,252

Children's Circulation - The total annual circulation of all children's materials in all formats to

(NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

belongs in L48

L51	Main Library	58,936
L52	All Branches	53,926
L53	Bookmobile/Outreach	1,486
L54	Total (L51 + L52 + L53)	114,348

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Name or Description of Other Measure of Use
M2	Numerical Statistic of Measure in M1

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	1,693
N2	Nonprint	0
N3	Total (N1 + N2):	1,693

Borrowed From

N4	Print	1,094
N5	Nonprint	0
N6	Total (N4 + N5):	1,094

Programs (O1 - O38)

Please [see long note on Synchronous Program Sessions here](#)

PROGRAM SESSIONS

The Number of Synchronous (Live) Onsite Program Sessions

O1	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	143
O2	Number of Programs Targeted at Elementary School Children (ages 6–12)	142
O3	Number of Programs Targeted at Young Adults (ages 12 to 18)	57
O4	Number of Programs Targeted at Adults (age 19 and older)	132
O5	Number of Programs Targeted at Multiple Age Levels	61
O6	Total Number of Synchronous (Live) Onsite Program Sessions (O1 + O2 + O3 + O4 + O5)	535

The Number of Synchronous (Live) Offsite Program Sessions

O7	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	34
O8	Number of Programs Targeted at Elementary School Children (ages 6–12)	42
O9	Number of Programs Targeted at Young Adults (ages 12 to 18)	14
O10	Number of Programs Targeted at Adults (age 19 and older)	0
O11	Number of Programs Targeted at Multiple Age Levels	13
O12	Total Number of Synchronous (Live) Offsite Program Sessions (O7 + O8 + O9 + O10 + O11)	103

The Number of Synchronous (Live) Virtual Program Sessions

O13	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	0
O14	Number of Programs Targeted at Elementary School Children (ages 6–12)	0
O15	Number of Programs Targeted at Young Adults (ages 12 to 18)	0
O16	Number of Programs Targeted at Adults (age 19 and older)	0

O17	Number of Programs Targeted at Multiple Age Levels	0
O18	Total Number of Synchronous (Live) Virtual Program Sessions (O13 + O14 + O15 + O16 + O17)	0

PROGRAM ATTENDANCE

Attendance at Synchronous (Live) Onsite Programs

O19	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	3,478
O20	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	3,449
O21	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	297
O22	Attendance at Programs Targeted at Adults (age 19 and older)	1,099
O23	Attendance at Programs Targeted at Multiple Age Levels	2,271
O24	Total Attendance at Synchronous (Live) Onsite Programs (O19 + O20 + O21 + O22 + O23)	10,594

Attendance at Synchronous (Live) Offsite Programs

O25	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	566
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O26	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	1,566
O27	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	841
O28	Attendance at Programs Targeted at Adults (age 19 and older)	0
O29	Attendance at Programs Targeted at Multiple Age Levels	2,052
O30	Total Attendance at Synchronous (Live) Offsite Programs (O25 + O26 + O27 + O28 + O29)	5,025

Synchronous (Live) Virtual Program Attendance

O31	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	0
O32	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	0
O33	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	0
O34	Attendance at Programs Targeted at Adults (age 19 and older)	0
O35	Attendance at Programs Targeted at Multiple Age Levels	0
O36	Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35)	0

O37	Total Number of Recorded Program Presentations	0
O38	Total Views of Recorded Program Presentations within 30 Days	0

Self-Directed Activities (Passive Programs) (P1 -

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P1	Number of Programs	57
P2	Number of Participants	1,577

Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	5
P4	Number of Participants	65

Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	126
P6	Number of Participants	7,741

P7 **Total Number of Self-Directed Activities (P1 + P3 + P5)** 188

P8 **Total Participants in Self-Directed Activities (P2 + P4 + P6)** 9,383

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	12,071
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	150
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	106,331
Q4a	Reporting Method for Wireless Sessions	CT - Annual Count
Q5	Website Visits	55,841

Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	1
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Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	The flooring in the meeting room of the Calvert City branch has been replaced, and lights in that room have been switched to LED. This was our first year of full-time, year-round programming since the Covid pandemic.
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Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes

T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

This Report Has Been
Completed by:

Tammy J Blackwell

Does your library collect a
statistic that you think other
Kentucky libraries should
collect?

Please add notes for the
survey administrator - your
reactions to the annual
report, the report process,
sources of irritation, what
could be improved, any
feedback that might help in
formulating next year's
report.